



## **Phi Sigma Kappa Fraternity**

**<chapter designation> Chapter Meeting**

**<date>**

Meeting was called to order at <time> by the President.

### **Roll Call:**

**Guest speakers, if applicable:**

**Reading of last week's minutes:**

**Report of the Treasurer:**

**Report of the Chapter Adviser/Alumni Advisory Board member:**

### **Report of Committees:**

- Recruitment report
- Brotherhood report
- Scholarship report
- Philanthropy/community service report
- Judicial board report
- Intramural report
- Risk management report
- Social event report
- Social media/PR report
- Alumni relations report

### **Unfinished Business**

### **New Business**

### **Closing**

Meeting was closed at <time> by the President.