



## SENTINEL POSITION DESCRIPTION

### PURPOSE

The Sentinel acts as a role model of the ideals and values of Phi Sigma Kappa. Sentinels hold local chapter members accountable for their actions and provide instruction when expectations are not met. Sentinels set the stage for all chapter meetings by creating the desired atmosphere of professionalism. A working knowledge of all relevant rituals is of key importance for Sentinels, ensuring these important ceremonies are performed accurately and with dignity, and instilling the importance of our rituals into the chapter.

### DUTIES

- Serve as a member of the chapter's Executive Board
- Safeguards the local chapter's meeting space, ensuring that all persons in attendance are qualified to be there
- Oversee judicial board process, with the goal of holding members accountable for policy violations and incongruence of the values and ritual of Phi Sigma Kappa, and ensure that all probations/penalties are followed by members
- Ensures ritual equipment is in proper, working condition at all times
- Serve as sergeant at arms and maintain order during chapter meetings and rituals
- Coordinate with ritual teams and oversee practice sessions, ensuring all team members knows their roles and speaking parts
- Manage a brother-recognition process that highlights members' good work

### SKILLS/COMPETENCIES

Motivating others Conflict management Collaboration	Integrity Presence Credibility	Accountability Decision quality Influence
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### RESOURCES AVAILABLE

- **Phi Sigma Kappa Ritual Book**
- **Ritual Inventory List**
- **Officer Portal**
  - Document Library
  - Forms
- **Phi Sigma Kappa Website**
  - "Undergrads" tab
  - "About" tab > Resources
- **First point of contact:** appointed Chapter Adviser or Alumni Advisory Board member
- **Second point of contact:** Chapter Consultant, can direct to another International Headquarters professional staff member, if needed
- **Campus-based questions/challenges:** campus fraternity and sorority life advisor